

**DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGION V - BICOL**

Regional Center Site, Rawis, Legazpi City


**Indicative Annual Procurement Plan for FY 2025 - Non CSE  
as per NEP**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1 A.III.a.4 A.III.b.6 A.III.b.8	Common Supplies/Equipment available at PS	All Offices		Agency to agency	n/a	n/a	n/a	n/a		1,368,000.00	1,368,000.00		Procurement to DBM PS Depot
OFFICE SUPPLIES NOT AVAILABLE IN PROCUREMENT SERVICE													
A.I.a.1 A.III.a.4 A.III.b.6 A.III.b.8	Various Office Supplies not available in PS-DBM for use various Division of PRC RO V - Legazpi City	All Offices	No	Shopping	within 2025	within 2025	within 2025	within 2025	GoP				for office use.
DRUGS AND MEDICINES													
A.I.a.1	Various Drugs and Medicines for use PRC RO V Personnel	All Offices	No	Shopping	1st quarter of 2024	1st quarter of 2024	1st quarter of 2024	1st quarter of 2024	GoP	50,000.00	50,000.00		Provision of first aid medicines for the employees, clients and examinees.
Semi -Expendable - Furniture and Fixtures													
A.III.b.6	Furniture and Fixtures (SE)	LEGAL	No	NP-53.9 - Small Value Procurement	1st quarter 2025	1st quarter 2025	1st quarter 2025	1st quarter 2025	GoP	20,000.00	20,000.00		Steel Filing Cabinet Mobile Pedestal Mini Cabinet Table Staff Chair with Armrest Steel Rack
Semi -Expendable Information and Communications Technology Equipment													
A.II.a.1	Information and Communications Technology (SE)	ICT	No	NP-53.9 - Small Value Procurement	1st quarter 2025	1st quarter 2025	1st quarter 2025	1st quarter 2025	GoP	100,000.00	100,000.00		.
A.III.b.8		REGULATIO N	No	NP-53.9 - Small Value Procurement	1st quarter 2025	1st quarter 2025	1st quarter 2025	1st quarter 2025	GoP	100,000.00	100,000.00		DESKTOP, for Basic Users LAPTOP COMPUTER, for Mid-range Users
Communication Expenses													
A.I.a.1	Postage and Courier Services	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2025	1st quarter 2025	1st quarter 2025	1st quarter 2025	GoP	100,000.00	100,000.00		For the postage and courier expenses of the office
Supplies and Materials Expenses													
A.I.a.1	Fuel, Oil and Lubricants Expenses	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2025	1st quarter 2025	1st quarter 2025	1st quarter 2025	GoP	200,000.00	200,000.00		Fuel for Toyota Innova and Toyota Rush
Repairs and Maintenance													
A.I.a.1	Buildings	All Offices	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	100,000.00	100,000.00		periodic preventive/corrective maintenance
A.I.a.1	Office Equipment (CO)	All Offices	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	135,000.00	135,000.00		preventive/corrective maintenance

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.III.a.4	Machinery (CO)	All Offices	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	50,000.00	50,000.00		Repairs and preventive/corrective maintenance of Power Generator and Shredding Machine
A.III.a.4	Printing Equipment (CO)	All Offices	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	50,000.00	50,000.00		Repairs and preventive/corrective maintenance of Printing Equipment such as Duplo/RISO Machine at the Confidential Room
A.I.a.1	Transportation Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	100,000.00	100,000.00		periodic preventive/corrective maintenance
Representation Expenses													
A.I.a.1	Representation Expences	FAD	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	38,000.00	38,000.00		Meals and other expenses related to conduct of various activities, meetings and seminar
A.III.b.7		Regulation	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	180,000.00	180,000.00		Accommodation and Meals of Professional Regulatory Board (PRB) for the conduct of various physical/onsite inspection of HEIs
Other Maintenance and Operating Expenses													
A.I.a.1	Printing and Publication Expenses	All Offices	No	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	20,000.00	20,000.00		For printing of various posters and announcements and/or advocacy campains of the office.
Capital Outlay-Building													
A.I.a.1	Buildings	All Offices	No	Agency to agency	within 2025	within 2025	within 2025	within 2025	GoP	70,000,000.00		70,000,000.00	For the contruction of Tecting Center Phase 2 and extension of PRC V Main Building
									TOTAL:	72,611,000.00	2,611,000.00	70,000,000.00	


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	


Prepared by:

  
JUDELYN L. DANA O  
BAC Secretariat


Recommending Approval:


The Regional BAC

  
JEROME M. BAÑES  
Chairman


  
JOSE JUSTO M. CALUSTRE JR.  
Member


Certified Funds Available:


  
GERDEL M. BORDADORA  
Acting Accountant


  
JONABELLE KYM ALACAR  
Budget Officer III

Approved by:

  
ATTY. DOMINIC M. CERBITO  
Vice Chairman

  
SHARO B. LO  
HOPE, Director

  
VICENTE L. OLLANES JR.  
Provisional Member

  
LESTER LOUES Z. BANTOR  
Provisional Member





